

**Boone Community School District**  
**FIELD TRIP TRANSPORTATION REQUEST**

This form must be filled out completely and signed  
 by the administrator prior to being processed

Field Trip Date: RESCHED for 2-4-21	Teacher: Fitzgerald
Location of Departure: 6th St - High School Ag	Class: FFA - Legislative Symposium
Time of Departure from School: 8:00 AM	Number of Students: 7    Adults: 2
Time of Event: 9:30 AM	
Time of Departure from Event: Approx 2:00 PM	Location Returning To: 6th St - High School
Destination & Address: State Capital - Des Moines	
Type of Vehicle Requests: <input checked="" type="checkbox"/> Van <input type="checkbox"/> Bus	
Instructional Unit Supported: Leadership, Communication, and Teamwork Skill Development, Employability Skills	
Iowa Core Curriculum Standard Supported: 21 <sup>st</sup> Century Skills	
Expected Learning Outcome: Students will participate in the Iowa FFA Legislative Symposium	
Special Information/Lunch Plans, etc.:	
Substitute Needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Substitute:
Bus Estimated Cost:     \$5.02 per mile x _____ roundtrip miles = \$ _____	
Van Estimated Cost:     \$0.56 per miles x <u>98</u> roundtrip miles = \$ <u>54.88</u>	
This is my class/teacher one: <input type="checkbox"/> Within 15 mile trip <input type="checkbox"/> Within 60 mile trip	
Principal Approval (To be authorized by principal digital signature):	

**For Office Use Only**

Transportation Request Received on: \_\_\_\_\_

Transportation Garage Notified: \_\_\_\_\_

Request Confirmed On: \_\_\_\_\_