

Boone Community School District
FIELD TRIP TRANSPORTATION REQUEST

This form must be filled out completely, sent to building principal for approval and lwoodruff@boone.k12.ia.us at least TWO WEEKS PRIOR to the date of trip.

Field Trip Date: Jul 2, 2024	Teacher: Jenn Graham/BEP
Location of Departure: Ledges Elementary	Class: BEP
Time of Departure from School: 9:45	Number of Students: Adults:
Start Time of Event: 10:00	
Time of Departure from Event: 12:00	Location Returning To: Ledges
Destination Name & Address: Cap Erbe Park 2001 S.E. Linn	
Type of Vehicle Requests: ___ Van __x__ Bus	
Instructional Unit Supported:	
Iowa Core Curriculum Standard Supported:	
Expected Learning Outcome: We will learn how prairies provide a native habitat for birds, butterflies, insects, and other small wildlife. While enjoying a picnic lunch!	
Special Information (lunch plans, need handicap bus or 5-point harness(es):	
Substitute Needed: __x_ Yes ___ No	Please ask for substitute through Aesop
Bus Estimated Cost: \$5.02 per mile x ___2__ roundtrip miles = \$ ___10.04___	
Van Estimated Cost: \$0.56 per miles x _____ roundtrip miles = \$ _____	
This is my class/teacher one: _____ Within 15 mile trip _____ Within 60 mile trip	
Principal Approval (To be authorized by principal digital signature):	

For Office Use Only

Transportation Request Received on: _____

Transportation Garage Notified: _____

Request Confirmed On: _____

update 2023