

Boone Community School District
FIELD TRIP TRANSPORTATION REQUEST

This form must be filled out completely, signed by the administrator and then sent to
lwoodruff@boone.k12.ia.us at least TWO WEEKS PRIOR to date of trip.

Field Trip Date: January 31, 2024	Teacher: Hyman
Location of Departure: Boone Middle School	Class: EDGE
Time of Departure from School: 9:30	Number of Students: 10 Adults: 2
Time of Event: 10:00 - 1:00	
Time of Departure from Event: 1:00	Location Returning To: Boone Middle School
Destination & Address: Reiman Gardens, Ames	
Type of Vehicle Requests: <input checked="" type="checkbox"/> 12 Passenger Van <input type="checkbox"/> Bus (we will just take one bus)	
Instructional Unit Supported: Career Awareness	
Iowa Core Curriculum Standard Supported: 21st Century Skills	
Special Information (lunch plans, need handicap bus or 5-point harness(es): Sack Lunches Requested	
Substitute Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Please ask for substitute through Aesop

Bus Estimated Cost: \$5.02 per mile x _____ roundtrip miles = \$ _____

Van Estimated Cost: \$0.56 per miles x __25__ roundtrip miles = \$ __12.50__

Principal Approval (To be authorized by principal digital signature): Scott Kelley

For Office Use Only

Transportation Request Received on: _____

Transportation Garage Notified: _____

Request Confirmed On: _____