

Boone Community School District
FIELD TRIP TRANSPORTATION REQUEST

This form must be filled out completely, sent to building principal for approval and
lwoodruff@boone.k12.ia.us at least TWO WEEKS PRIOR to the date of trip.

| | |
|---|---|
| Field Trip Date: Jun 11, 2025 | Teacher: Jenn Graham/BEP |
| Location of Departure: Ledges Elementary | Class: BEP |
| Time of Departure from School: 8:30 | Number of Students: 22 Adults: 6 |
| Start Time of Event: 9:00 | |
| Time of Departure from Event: 12:00 | Location Returning To: Ledges |
| Destination Name & Address: Iowa Arboretum 1875 Peach Avenue Madrid Iowa | |
| Type of Vehicle Requests: ____ Van __x__ Bus | |
| Instructional Unit Supported: | |
| Iowa Core Curriculum Standard Supported: | |
| Expected Learning Outcome: We will explore beautiful gardens, tree groves, including trails through prairies, woodlands, themed garden spaces, and interactive natural spaces such as the Children's Garden and Treehouse Village. | |
| Special Information (lunch plans, need handicap bus or 5-point harness(es): | |
| Substitute Needed: __x_ Yes ____No | Please ask for substitute through Aesop |
| Bus Estimated Cost: \$5.02 per mile x _____ roundtrip miles = \$ _____ | |
| Van Estimated Cost: \$0.56 per miles x _____ roundtrip miles = \$ _____ | |
| This is my class/teacher one: __x__ Within 15 mile trip _____ Within 60 mile trip | |
| Principal Approval (To be authorized by principal digital signature): | |

For Office Use Only

Transportation Request Received on: _____

Transportation Garage Notified: _____

Request Confirmed On: _____

update 2023