

**Boone Community School District**  
**FIELD TRIP TRANSPORTATION REQUEST**

This form must be filled out completely, signed by the administrator and then sent to  
[lwoodruff@boone.k12.ia.us](mailto:lwoodruff@boone.k12.ia.us) at least TWO WEEKS PRIOR to date of trip.

Field Trip Date: April 1, 2025	Teacher: Bozz
Location of Departure: Boone High School	Class: EDGE
Time of Departure from School: 8:30	Number of Students: 20 Adults: 1
<b>Time of Event:</b> 9:00-2:10	
Time of Departure from Event: 2:10	Location Returning To: Boone High School
Destination & Address: ISURP Core Facility, 1805 collaboration Place, Ames	
Type of Vehicle Requests:     __ Van     __1__ Bus	
Instructional Unit Supported: Work Based-Learning	
Iowa Core Curriculum Standard Supported: 21st Century Skills	
Special Information (lunch plans, need handicap bus or 5-point harness(es):	
Substitute Needed:     ___ Yes     __x__ No	Please ask for substitute through Aesop

Bus Estimated Cost: \$5.02 per mile x \_\_\_\_\_ roundtrip miles = \$ \_\_\_\_\_

Van Estimated Cost: \$0.56 per miles x \_\_\_\_\_ roundtrip miles = \$ \_\_\_\_\_

Principal Approval (To be authorized by principal digital signature):

**For Office Use Only**

Transportation Request Received on: \_\_\_\_\_

Transportation Garage Notified: \_\_\_\_\_

Request Confirmed On: \_\_\_\_\_